



COMMONWEALTH of VIRGINIA

Department of General Services

Division of Purchases and Supply

NOTICE **of** **CONTRACT CHANGE**

805 East Broad Street
P.O. Box 1199
Richmond, VA 23218-1199
(804) 786-3842
FAX (804) 786-5413

DATE: March 3, 2004

CONTRACT: 62001-40

COMMODITY: Writing Instruments

AUTHORIZED USERS: State Agencies and Public Bodies

ITEM(S): N/A

CHANGE NO: 1 EFFECTIVE DATE: **March 1, 2004**

CONTRACTOR(S): N/A

THE FOLLOWING PRICES, TERMS AND/OR CONDITIONS ARE HEREBY CHANGED AS OF THE ABOVE LISTED EFFECTIVE DATE:

- (1) The order form has four corrections.
- (2) The original form has been updated to reflect these changes.

Should you have any questions, please don't hesitate to contact this office.

A handwritten signature in black ink, appearing to read "Robert J. Pareene".

Robert J. Pareene
Statewide Commodity Contract Officer
Phone: (804) 786-3849
Fax: (804) 786-5413
rporeene@dgs.state.va.us